HUMAN SERVICES Certificate of Achievement



CONTACT

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HUMAN SERVICES

Certificate of Achievement

STUDENT LEARNING OUTCOMES

The certificate program in Human Services is designed to prepare students for employment in social service agencies, mental health centers, correctional institutions, community health education organizations, and other work settings where effective, ethical client interaction are essential.

Coursework may be used as electives, or for continuing education by students or professionals, in such areas as education, social work, counseling, nursing, radiology, emergency medical care, or business.

The Human Services programs share a common core, so that students may easily complete AAS degree requirements. The certificate program offers a generalist overview of human services work, and an opportunity for personal enrichment, and hands-on opportunities for human relationship skills development. The human services certificate program offers practical opportunities for job-shadowing in preceptorships within community human services organizations.

Entry-level courses have no prerequisites. However, academic advising prior to beginning any course of study is highly encouraged. Some coursework may be completed online, through interactive video, and/or by independent study on a case-by-case basis.

Upon successful completion of the Certificate of Achievement in Human Services program students will:

- Plan client-centered, social services assessments and interventions.
- Provide client services which reflect cultural competence, respect for social diversity, and the application of the principles of the Human Services Code of Ethics.
- Demonstrate interpersonal collaboration and problem-solving skills.

- Apply the principals of human services based on knowledge of human development and functioning throughout the lifespan.
- Engage in personal reflection as related to human services skills, professional effectiveness, and stress management.

SUGGESTED COURSE SCHEDULE

Certificate of Achievement - Human Services

First Semester

Course	Description	Credits
	Substance Abuse: Fundamental Facts	
CPD 116	and Insights	3
ENG 100	Composition- Enhanced or	3
ENG 101	Composition I	5
HMS 101	Introduction to Human Services	3
HMS 102	Introduction to Counseling	3
MATH 116	Technical Mathematics I or higher	3
Total		15

Second Semester

Course	Description	Credits
HMS 200	Ethics in Human Services	3
HMS 205	Human Services Practicum I	5
IS 101	Introduction to Information Systems	3
PSY 101	General Psychology	3
SOC 101	Principles of Sociology	3
Total		17

Certificate of Achievement - Substance Abuse Counselor Training First Semester

Course	Description	Credits
	Substance Abuse: Fundamental Facts	
CPD 116	and Insights	3
ENG 100	Composition- Enhanced or	3
ENG 101	Composition I	5
HMS 101	Introduction to Human Services	3
HMS 102	Introduction to Counseling	3
MATH 116	Technical Mathematics I or higher	3
Total		15

Second Semester

Course	Description	Credits
HMS 105	Substance Abuse Counseling Methods	3
HMS 104	Small Group Interaction Techniques	3
HMS 200	Ethics in Human Services	3
IS 101	Introduction to Information Systems	3
PSY 101	General Psychology	3
Total		15

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